

**Winter Park Model Elementary School  
School Improvement Team Meeting Agenda and Minutes  
Wednesday December 5, 2018**

<b>Time Keeper: N. Rodgers</b>	<b>Share: A. Stoddard</b>	<b>Plus/Delta: A. Moser</b>
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**Staff Members:** A. Stoddard, J. McQueen, K. Read, C. Motyka, N. Rodgers, A. Moser, A. Williams, T. Beck, N. Brewer, A. Solana, P. Slovik

**Staff Members Absent:** M. Neely

**Parent Representatives:** Nathalie Hanna, Evan Folds, Kisha White

**Parent representatives absent:** Evan Folds

**Guests Present:**

<b>Topic</b>	<b>Presenter</b>	<b>Time</b>
<b>Welcome, Meeting Guidelines, and Introductions</b>	<b>A. Stoddard</b>	<b>2</b>
<b>Minutes from Last Meeting:</b> <ul style="list-style-type: none"> <li>● Let's welcome Ms. Hanna and Ms. White!</li> <li>● Was anyone able to come up with any potential dates/ideas for something grade-level specific. ie a 'Vocab Night', 'Bingo Night'?</li> <li>● This month's TAC meeting focus was school finances. I will share questions/answers as soon as they are received.</li> </ul>	<b>A. Stoddard</b>	<b>1</b>
<b>Celebrations</b> <ul style="list-style-type: none"> <li>● Congratulations, Chelsea Motyka on your new full-time 2nd grade position!</li> <li>● Let's welcome our new custodian, Ms. Martha!</li> <li>● Cookin For Kiddos - AMAZING success!</li> <li>● So far, we have over \$2000 to put toward our spring musical! Only \$400 more to reach our goal!</li> <li>● "Your Pie" Night out - raised over \$200!</li> </ul>	<b>All</b>	<b>3</b>

<b>Grade Level Updates:</b>  <b>Kindergarten:</b> <ul style="list-style-type: none"> <li>● New recommendation for a kindergarten assistant!</li> </ul> <b>First:</b> <ul style="list-style-type: none"> <li>● Re-scheduled Poplar Grove field trip tomorrow!</li> </ul> <b>Second:</b> <ul style="list-style-type: none"> <li>● New teacher-Mrs. Motyka</li> </ul> <b>Third:</b> <ul style="list-style-type: none"> <li>● 1st NC Check-In</li> </ul> <b>Fourth:</b> <ul style="list-style-type: none"> <li>● 1st NC Check-In, Vocab Night in January</li> </ul> <b>Fifth:</b> <ul style="list-style-type: none"> <li>● Masonboro field trip a success!</li> </ul> <b>Support Staff:</b> <ul style="list-style-type: none"> <li>● 1st NC Check-In</li> </ul> <b>Focus:</b> <ul style="list-style-type: none"> <li>● So far, winter concerts and bookfair are off to a great start!</li> <li>● Spring musical is underway, with auditions taking place next Friday, December 14th. So far, we have 33 students signed up!</li> </ul>	All	10
<b>Parent Input/Updates</b>		5
<b>School Business:</b> <ul style="list-style-type: none"> <li>● Staff Wellness Budget (905.00)</li> <li>● Professional Development</li> <li>● <a href="https://docs.google.com/document/d/1HASSz2wQaS4ZQPF-ItDAJwf21IHWJl8piWJGchvOXXs/edit">https://docs.google.com/document/d/1HASSz2wQaS4ZQPF-ItDAJwf21IHWJl8piWJGchvOXXs/edit</a> *Will be asking for input on what faculty members may like to lead a PD.*</li> <li>● Parent Workshop Schedule</li> <li>● <a href="https://docs.google.com/document/d/1hqHbSMAq0hB1rFDWMmAjcqes7cMr5B1fFpA8FRh3-mQ/edit">https://docs.google.com/document/d/1hqHbSMAq0hB1rFDWMmAjcqes7cMr5B1fFpA8FRh3-mQ/edit</a></li> <li>● UNCW Basketball Game - Jan. 4th</li> </ul>	P. Slovik	10

<b>School Focus Area:</b> <ul style="list-style-type: none"> <li>● School EVAAS data (17-18)</li> <li>● Professional Development</li> <li>● Parent Involvement</li> </ul>	Admin	10
<b>NCSTAR: Update</b> <ul style="list-style-type: none"> <li>● School Climate:</li> <li>● Wellness</li> <li>● ELL Book Club</li> <li>● Science Olympiad/Musical (Clubs)</li> <li>● K/1 Guided Reading</li> <li>● Conversational Spanish</li> </ul>	Solana	10
<b>Plus:</b> <ul style="list-style-type: none"> <li>● New recommendation for a Kindergarten teacher assistant!</li> <li>● Parent reps!</li> </ul> <b>Delta:</b> <ul style="list-style-type: none"> <li>● Parent PTA communication-need to bridge the gap</li> <li>● Under-staffed faculty</li> </ul>	Moser	2
<b>Next Steps:</b> <ul style="list-style-type: none"> <li>● Think about future parent workshops and professional development!</li> </ul>	Admin	2